

Privacy Policy

The GPhC has a statutory duty to ensure that pharmacy professionals practise safely and effectively. The requirements that we have put in place for continuing professional development (CPD) enable pharmacists and pharmacy technicians to demonstrate that they keep their knowledge and skills up to date in order to maintain and improve their practice.

We use CPD records to assess whether registrants comply with the requirements and conditions of the [CPD framework](#) as part of the GPhC's registration and re-registration processes and in consideration of fitness to practice issues. We may also use data from CPD records to help us review and improve our processes.

We may share CPD information on request with employers and organisations that have a legitimate interest. These would include other regulatory authorities, NHS trusts and the Department of Health. We may also share information with universities and research institutions but we would normally do this anonymously or ask you for consent.

Registrants

Information is visible to you alone until you are called to submit it. The GPhC and its nominated CPD reviewers will only be able to view your records once you have submitted them.

Your CPD information will be held here for 5 years from the date the entry was created, or, if you submit it to us, for 5 years from the date it is submitted. It will then be deleted. If you want to keep a copy of your record for longer than 5 years, you must make a copy.

Viewers

Registrants may set up viewers of their CPD entries in Uptodate. Viewers' access is controlled by registrants and the GPhC cannot change these. As a registrant, if you want to remove a viewer's access to your CPD records, for example, if you change jobs, you must do this through Uptodate.

Reviewers

Reviewers are nominated by the GPhC to assess that CPD submitted to us meets the requirements of the CPD framework. As a reviewer you will be accessing records for your review on behalf of the GPhC. Reviewers must treat the information in others' CPD records as confidential.

Data Protection Act

The GPhC is registered as a data controller under the Data Protection Act 1998 (the DPA). This means we control how we collect, store and use personal data, and keep it secure. If you need further information, please contact:

Customer Services Team
General Pharmaceutical Council
25 Canada Square
London
E14 5LQ

Email: info@pharmacyregulation.org

Further information on the Data Protection Act is available from the [Information Commissioner's Office](#).

Uptodate website

Uptodate is managed for the GPhC by CoAcS Ltd. The CoAcS helpdesk staff have access to some personal details so that a registrant's identity can be determined in the event of an access problem. This data includes date of birth, registered address and their own secret security question / answer. Calls and emails to the helpdesk are logged to determine the nature and frequency of issues.

Use of cookies

When logging into the Uptodate website, some information will automatically be recorded by three 'cookies'. One is run by CoAcS, for authentication purposes, and the other two are third-party cookies from Google which are used to provide website metrics for Google Analytics.

There are no financial transactions undertaken. There is no third party advertising content or external links to other sites.

Cookies used:

Name: **CPDAPP**, Duration: 1 hour

Description: This cookie stores temporary information which is required for site functionality. Specifically, it contains an authentication ticket which is used by the server to identify an authenticated user. This cookie does not contain any personal information.

Name: **_ga**, Duration: 2 years

Description: The **_ga** cookie is part of Google analytics which we use to monitor and identify areas of the site that can be improved. This cookie is used to distinguish users by generating two random 32-bit numbers for them. This cookie does not contain any personal information.

Name: **_gat**, Duration: 10 minutes

Description: The **_gat** cookie is also part of Google analytics and is used to throttle the request rate back to Google. Personal details are not tracked.